Registration Link : <u>https://www.sicigms.org/login</u>

Activate your account by click on the link which you have received on your registered mail

	"GrantManagementSystem" <shashtrigms@gmail.com></shashtrigms@gmail.com>	12/19
-	to me 💌	
	Click the Link To Verify Your Email	
	onex the Enix to verify tour Enian	
	Click the following link to verify your email http://www.biobyoltage.in/verifyemail/YW5pbGt1bWEyc2lial/BnbWEpbC5ib20=	

URL: <u>https://www.sicigms.org/login</u>

1. First login into the GMS with your registered Id & password

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Grant Management System		Registration DLogin
	L'INSTITUT SHASTRI INDO-CANADIAN INDO-CANADIEN SHASTRI INSTITUTE	
	Login	
	Username : admin	
	Password :	
	Remember Me Forgot Password? Login	
		▲ 12:55 PM 7/1/2019

2. Go to the apply for Grant Menu where all the current grants will be displayed (as shown below)

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	Grant Title	Application Deadline	Created At	Actions			
	Filter Grant Title	Filter Application Deadline	Filter Created At				
testfdpe		Wed Jul 31 2019 2019-06-18 15:47:55		Apply			
Rows per page 10 •				<pre>4 Prev 1-1 of 1 Next ▶</pre>			
			in				
	* All datetime displayed in Grant Managem	ent System are in GMT and all deadlines would free	eze on 23:59:59 GMT on the given date. For time	zone conversion, click here.			

3. Then Click on the **apply** button of the grant in which do you want to apply

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shboard Apply for G	rant View Application	Rejected Application Waitlisted Application	Awarded Application Upload Report Arch	ive
Grant Title		Application Deadline	Created At	Actions
Filter Gra	nt Title	Filter Application Deadline	Filter Created At	
	testfdpe	Wed Jul 31 2019	2019-06-18 15:47:55	Apply
				Click here to Apply
Rows per	page 10 •			4 Prev 1 - 1 of 1 Next ▶

4. After click on the apply button the below screen will appear .

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L'INSTITUT SHASTRI INDO-CANADIAN							
Dashboard Apply for Grant View Application Rejected Application Waitlisted Application Awarded Application Upload Report Archive							
Follow each Steps While filling the online form							
Note: Please fill basic details to enable rest all panel*							
Program Details							
Basic Instruction to fill Form							
Add Basic Information							
Name and address of the Institution							
Association with SICI member institution							
Shastri Indo-Canadian Institute Awards/Other Awards							
Add Category of Application (For Individuals / For Institutions)							
Add activities schedule in India or Canada							
Description of your visit to Canadian/Indian Institutions (2,000 words)							
Budget Details	•						

5. Fill the **Basic information** details and click on the **save** button **to activate** the other Tabs of the Application Form .

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Follow each Steps While filling the online form	
Note: Please fill basic details to enable rest all panel*	
Program Details	
Basic Instruction to fill Form	
Add Basic Information	
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Last Name":	
Tasnim	
Subject' :	
Zoology	
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Date Of Birth1 :	
1961-02-01	
Age*	
58	
Nationality*:	
India	Υ
Mailing address (Full name,Street Address, City, State , Pin code) :	

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	169	,	
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	Mobile":		
	1111111111		
	Telephone" :		
	566566666611		
	Email Address		
	zakiya@sici.org.in		
	Communication Sent to : Mailing address Permament		
	* Data saved successfully		

6. When all the details filled and saved up to digital signature then alert message *"Before Final Submission, We are directing you to View/Edit Application Tab"* will be appeared.

Note: (For collaborative research grant like **SICRG, SRG** etc. Alert message will be appeared after submission of Co applicant signature)

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	Description or your visit to Canadian/Indian Institutions (2000 Words)	
	Budget Details	
	Expected/Anticipated dates of departure and return (if Awarded)	
	Ethics Details (IF Applicable)	
	Qualification Details	_
	Language Abilities/Skills	_
	Expected Outcomes	_
	Add Referee details	_
	Add Affiliate details	_
	Passport Details	
	Evaluation Criteria	
	Upload CV	
	Upload Documents (Upload File size limit of each file is max 1 MB)	
	Upload Signature (Digital Signature)	
	(Upload clear image of Digital Signature.)	
	Upload Applicant Signature : Choose File No file chosen Save Applicant Signature	
	6 💌 m	
	* All datetime displayed in Grant Management System are in GMT and all deadlines would freeze on 23:59:59 GMT on the given date. For time zone conversion, click here.	
	Copyright © Shastri Indo Canadian Institute	

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	Add Referee details	www.sicigms.org says		-
	Add Affiliate details	Before Final Submission, We are Directing You to View/Edit Application Tab		
	Passport Details	OK Cancel		
	Evaluation Criteria			
Upload CV				
Upload Documents (Upload File size limit of		of each file is max 1 MB)		
	Upload Signature (Digital Signature)			
	(Upload clear image of Digital Signature.)			
	Upload Applicant Signature :	Choose File 20160520_GAC_logo.png Save Applicant Signature		l

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	Budget Details	www.sicigms.org says			^
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	Evaluation Criteria	OK Cancel			
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	Upload Passport				
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	Upload Signature (Digital Signature)				
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	Upload Applicant Signature :	Choose File 20160520_GAC_logo.png			
	Upload Co-applicant signature :	* Applicant Digital Signature saved successfully Choose File 20160520_GAC_logo.png Save Co-applicant Signature			
			_		

By clicking on **ok** you will automatically switch to **View Application.** In View Application there are two options ... view & Edit.

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	* All datetime displayed in Grant Management Sys	stem are in GMT and all deadlines would freeze on 23:59:59 GMT on the given dat	e. For time zone conversion, click here.	
		Copyright © Shastri Indo-Canadian Institute		

Edit: if you want to edit your application details before final submission click on the **edit application** option and edit your content.

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	Program Details	
	Basic Instruction to fill Form	
	Edit Basic Information	
	Edit Name and address of the Institution	
	Edit Association with SICI member institution	
	Edit Shastri Indo-Canadian Institute Awards and Other Awards	
	Edit Category of Application (For Individuals / For Institutions)	
	Edit activities schedule in India or Canada	
	Edit Description of your visit to Canadian/Indian Institutions (2,000 words)	
	Edit Budget Details	
	Edit Details of Expected/Anticipated dates of departure and return (if Awarded)	
	Edit Ethics Details (IF Applicable)	
	Edit Qualification Details	
	Edit Language Abilities/Skills	
	Edit Expected Outcomes	
	Pála Dadagos datalla	*

View:

By click on view (eye icon) you can view your application details and then **final submission** required

(Please review your application before you press Submit button to submit application finally. Ensure that your application is submitted, by clicking on "Submit Application", before the application deadline. Once submitted, the application cannot be edited.)

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	View Affiliate details				^		
	View Passport Details						
	View Evaluation Criteria						
	View CV						
	View Upload Documents (Upload File size limit of each file is max 1 MB)						
	Final Submission						
	Please review your application before you press Submit button to submit application finally. Ensure that your application is submitted, by clicking on "Submit Application", before the application deadline. Once submitted, the application cannot be edited.						
	Submit Application						
	Generate PDF View Uploaded Documents						

View Affiliate details
View Passport Details
View Evaluation Criteria
View CV
View Upload Documents (Upload File size limit of each file is max 10 MB)
View Signature (Digital Signature)
Final Submission
Please review your application before you press Submit button to submit application finally. Ensure that your application is submitted, by clicking on "Submit Application", before the application deadline. Once submitted, the application cannot be edited.
Submit Application
Generate PDF View Uploaded Documents

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	View Passport Details						
	View Proposed Budget with Breakdown						
	View Evaluation Criteria						
	View CV						
	View Upload Documents (Upload File size limit of each file is max 1 MB)						
	View Signature (Digital Signature)						
	Final Submission						
	Congratulation!!! Your application submitted successfully.						
	Generate PDF View Uploaded Documents						
	f 🖌 in						

Once application submitted you can only view your application but can't edit anymore.

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After submission you can generate the PDF of your application & also can view/download your uploaded document

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	Basic Details Of Applicant	*
	Name :anil kumar Subject : Archaeology Email Address :anilkumarsici@gmail.com Gender :Male Date Of Birth :1998-09-30 Age :20 Nationality :Canada Mailing address :test Corrsponding address :test Designation :test Mobile :11111111 Telephone :11111111 Communication Sent to : Mailing Address	
	Shastri Indo-Canadian Institute Awards and Other Awards (If applicable) Please list any awards previously received from Shastri Indo-Canadian Institute :na Any other award :na	



Mail alert: you will receive mail alert after final submission

Final submission mail:

http	https://mail.google.com/mail/u/1/#inbox/163620ba656a84d1											
	Click bern to anable dealtion patifications for Cmail Learn more Hide											
	CICK HELE OFICIAL GENERAL CONTROL											
	Grant management system!!! We have received your application for the grant - Shastri Institutional Colla											
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	We have received your application for the grant - Shastri Mobility Programme (SMP).											
+												
	Login to GMS portal to track the status of your application.											